



香港管理專業協會李國寶中學家長教師會

HKMA David Li Kwok Po College Parent-Teacher Association

8 Hoi Wang Road, Mong Kok (West), Kowloon, H.K. 香港九龍旺角〔西〕海泓道八號

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致	老師、家長、監護人及同學們
由	家長教師會主席
日期	2014年4月1日(星期二)
通告編號	140401-1
內容	家長教師會「創意及出版小組」招募組員義工

各位老師、家長、監護人及同學們：

很多謝各位一直對本會的支持，積極參與及互相分享交流。

家教會踏進了第十二屆，同時也踏進了科技普及的年代。爲了加強與家長及教師們的溝通，本會現積極策劃提升本會之網站，並使用普及的科技，加強會員的互動及行政管理。同時，當委員及義工忙於建立下一代的系統，亦需安排其他的資源，協助完成日常的出版及資訊更新工作。

爲了達成以上的目標，本會現正式成立「**創意及出版小組**」，並招募**老師、家長及學生義工**，共同分擔以上的工作。**老師及家長義工**們主要負責商討出版內容、採訪、拍攝及錄影、收集稿件、校對、製作及刊登等工作。家長及教師們可藉參與此小組，把握更多機會了解學校及學生最新的情況，與及分享教育的經驗，將來更可參選成爲家教會常務委員。

此外，**同學義工**們主要負責系統安裝、程式編寫、技術支援、媒體錄製及編輯等工作。參與的同學們可得到一個在學科以外，於資訊科技及出版的領域上，接受訓練及實踐的機會。完成任期後更將獲頒發證書，對有意將來在這些領域繼續升學及工作的同學大有幫助。

「**創意及出版小組**」任期將參考家教會委員會的任期，是屆將於今年四月底前完成甄選及分組展開工作，期間工作計劃亦會配合學業、測驗及考試等之日程。

報名及查詢請把姓名及聯絡方法電郵或傳真至家教會。電郵地址：hkmadavidlkpc.pta@gmail.com；傳真號碼：2626 9311。

祝好

第十二屆家教會常務委員會(2013-14)主席

李秀琴女士 謹啓



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To
From
Date
Circular No.
Subject

Teachers, Parents and Guardians of Students, and Students
PTA Chairperson
Tuesday, April 1, 2014
140401-1
Innovation and Publishing Team – Volunteer Recruitment

Dear Teachers, Parents & Students,

Thank you very much for your endless support, participation and sharing in Parent-Teacher Association activities.

2014 marked the 12th group of PTA Executive Committee. It also marked the era of pervasive technology. In order to strengthen the communication between parents and teachers, the PTA has approved the strategy to upgrade the official website, implement technologies to facilitate interactions between members and streamline the operation. While resources will be diverted to focus on this strategy, we also need additional resources to maintain the current publishing operation.

To meet the above objective, the PTA is forming an **“Innovation & Publishing Team”**. We are recruiting teacher, parent and student volunteers who are talented or interested in innovation, ICT and publishing to join this team and contribute in this mission. **Teacher and Parent volunteers** will mainly focus on defining theme and direction of contents, conducting interviews, taking event photos and videos, collecting submissions, proof-reading, arranging production and distribution. By joining this team, teachers and parents would have more chances to understand the school and their students. There are also more opportunities to share knowledge and experience in education and parenting. Members may also further contribute by joining the PTA Ex-co through upcoming elections.

On the other hand, **Student volunteers** will be assigned tasks related to system installation, coding and testing, system support, media recording and editing. This is an invaluable opportunity for student volunteers to receive training and gain hands on experience in the fields of ICT and Publishing. At the end of the service term a certificate will be awarded to each of the volunteer members involved. This would be a good reference for students who would like to pursue further study and career in related fields.

The terms of the **“Innovation & Publishing Team”** will be aligned to those of the PTA Ex-co. For 2014 we would like to finish volunteer selection and team formation by end of April. All work will be planned around the school calendar.

For nominations and enquiries please submit your name, contact number and e-mail address via email or fax to the Parent-Teacher Association. Email: hkmadavidlkpc.pta@gmail.com; Fax: 2626 9311

Regards,

Ms Lee Sau Kam, Corla

Chairperson of the 12th Executive Committee of the Parent-Teacher Association (2013-14)