

**The Incorporated Management Committee of the HKMA David Li Kwok Po College  
Election of the 2<sup>nd</sup> IMC Alumni Manager**

March 23, 2018

Dear Alumni,

The nomination period of the election of the 2<sup>nd</sup> Incorporated Management Committee (IMC) Alumni Manager, ended on February 26, 2018. The Election Committee received two qualified nominees, Mr. Lee Chun Sing (Year of Graduation: 2016) and Mr. Sin Long Yin Ryan (Year of Graduation: 2011) (note: the names are listed in no particular order). In accordance with the Election Procedures, the Returning Officer approved the above members of the Alumni Association as the candidates for the Election.

**The Roles of the Alumni Manager:**

1. Developing the general direction for the College, formulating the educational and management policies of the College;
2. Overseeing the planning and budgetary processes, monitoring the performance of the College;
3. Ensuring the accountability of the school management and strengthening the community network;
4. Promoting communication and cooperation between the IMC and members of the Alumni Association of the College.

**Voting:**

1. A ballot paper is attached.
2. Voting period:  
**Sunday, April 1, 2018 to Tuesday, April 10, 2018**
3. Voting deadline: **Tuesday, April 10, 2018, 5:00 pm**
4. Method of returning ballot papers:
  - Alumni could return the ballot papers to the General Office in person within the above period (8:00 am to 5:00 pm, except Saturdays, Sundays and public holidays); **or**
  - by post to the General Office.
5. Ballot papers should be sealed in envelopes.
6. A vote counting session will be held on **Tuesday, April 10, 2018 at 5:00 pm** at the College's Room 109.
7. The results will be announced via the College Website and the Alumni Association Website on Wednesday, April 11, 2018.

**A list of statements and personal profile of the candidates is attached.** Please complete the ballot paper attached. Please seal the ballot paper in the envelope (with the mailing label), and return it during the above voting period.

Please support our election of the HKMA David Li Kwok Po College IMC Alumni Manager. If you have questions or suggestions, please contact the Returning Officer via:

Email: alumni.dlkip@gmail.com

Or by post: The Returning Officer  
The Election of the 2<sup>nd</sup> HKMA David Li Kwok Po College IMC Alumni Manager  
8 Hoi Wang Road, Mongkok (West), Kowloon

Regards,

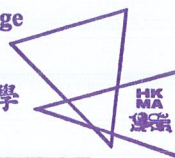


Ms. Angel Lau (Treasurer of the Alumni Association)  
Returning Officer

The Election of the 2<sup>nd</sup> HKMA David Li Kwok Po College IMC Alumni Manager

**HKMA David Li Kwok Po College  
Alumni Association**

香港管理專業協會李國寶中學  
校友會



**Mailing Label**

Please cut the mailing label and stick this on a sealed envelope to return the ballot paper to the Returning Officer.

Election of the 2<sup>nd</sup> IMC Alumni Manager (Ballot paper)  
HKMA David Li Kwok Po College  
8 Hoi Wang Road, Mongkok (West), Kowloon

**The Incorporated Management Committee of the HKMA David Li Kwok Po College  
Election of the 2<sup>nd</sup> IMC Alumni Manager**

**Directions for Voting**

1. Put no other marks on the ballot paper other than the mark "✓" or your vote will be considered null and void.
2. If the ballot paper has been defaced or has any correction made to it, it will also be considered null and void.
3. Fold the ballot paper into two and do not let anyone see whom you have voted for. The ballot is secret.
4. Put the ballot paper into the envelope, **seal it**, and return it by the following methods:
  - to the General Office in person within the voting period;
  - by post to the College and marked "Attention of the Election of the 2nd IMC Alumni Manager (Ballot paper)"

**Ethical Conduct Required in the Alumni Manager Election**

**Nomination of Candidates**

1. Do not offer any advantage to get any person to stand or not to stand as a candidate.
2. Do not offer any advantage to get any person having been nominated as a candidate to withdraw his candidature.
3. Do not offer any advantage to get any candidate's not using his best endeavours to promote his candidature.
4. Do not solicit or accept any advantage for any person's standing or not standing as a candidate.
5. Do not solicit or accept any advantage for any person's withdrawal of his candidature.
6. Do not solicit or accept any advantage for any candidate's not using his best endeavours to promote his candidature.
7. Do not use or threaten to use force or duress to induce any person to stand or not to stand as a candidate, or to withdraw his candidature.
8. Do not induce by deception, any person to stand or not to stand as a candidate, or to withdraw his candidature.

**Electioneering**

1. Do not make any materially false or misleading statement of fact including but not limited to the character, qualifications or previous conduct of a candidate or candidates.
2. Do not take part in any activity that is likely to give rise to criticism and allegation of malpractices and should abide by the principle of fairness in election.
3. Do not state overtly or covertly the support of any person or organisation in any campaign activities, especially in the campaign literature before written consent has been obtained.

**Voting**

1. Do not offer any advantage to induce any person not to vote at an election.
2. Do not offer any advantage to induce any person to vote or not to vote for a particular candidate at an election.
3. Do not provide or pay for the provision of any food, drink or entertainment as an inducement to or a reward for any person's not voting at an election.
4. Do not provide or pay for the provision of any food, drink or entertainment as an inducement to or a reward for any person's voting or not voting for a particular candidate at an election.
5. Do not use or threaten to use force or duress against any person for the purpose of influencing his or any other person's voting decision.
6. Do not induce by deception any person not to vote at an election.
7. Do not induce by deception any person to vote or not to vote for a particular candidate at an election.