

**HKMA David Li Kwok Po College**  
**Incorporate Management Committee 2024/25**  
**Work Plan on the Use of the Capacity Enhancement Grant 2024/25**

<b>Item</b>	<b>Detail</b>	<b>Time Frame</b>	<b>Budget</b>	<b>Evaluation Criteria (Indicator)</b>	<b>Responsible Party</b>
<ul style="list-style-type: none"> <li>• To relieve teachers' workload and enable them to concentrate more on learning and teaching strategies</li> <li>• To organize diverse extended learning activities that address the diverse and specific learning needs of students with varied abilities</li> </ul>	<p>To employ teaching assistants to assist teachers in</p> <ul style="list-style-type: none"> <li>• preparing learning and teaching materials;</li> <li>• preparing materials for STEAM lessons or activities; and</li> <li>• conducting after-school learning activities and enrichment / remedial lessons</li> </ul>	<p>From 1 September, 2024 to 31 August, 2025</p>	<p>\$634,026</p>	<p>Teachers' feedback showing that the strategy can meet its stated objectives</p>	<ul style="list-style-type: none"> <li>• Head of English and French Department</li> <li>• Head of Mathematics Department</li> <li>• Head of Science &amp; ICT Department</li> </ul>